

Authority to Collect & Emergency Contacts Request Form



Parents, please be informed of the following points:

- At least two (2) contact persons, other than the parents, must be provided at the time of enrolment.
- All person/s that have the authority to collect your child must be the age of 18 or over.
- Please ensure the emergency contact person(s) listed are willing and able to collect your child(ren) in the event of an emergency.
- Staff will not allow your child(ren) to go with any person not listed below (or already authorised), unless notified by you in writing prior to them collecting your child.
- Parents must ensure that the person collecting their child(ren) can present photo ID, is sober, responsible and has appropriate car seat(s) fitted in their vehicle if transporting your child(ren) by car.
- Staff have the right to refuse to release your child if the situation poses a risk to your child(ren).

Parent's Full Name	
Child's Full Name	
Centre Location	<input type="checkbox"/> Blacktown <input type="checkbox"/> Gिरraween <input type="checkbox"/> Killarney Vale

Emergency Contact & Authority to Pick Up	Person 1	Person 2	Person 3
Relationship to child			
Title			
First Name			
Last Name			
Address			
Home Phone			
Mobile Phone			
Work Phone			

Signed: _____

Date: ____ / ____ / ____

Please return your completed form to the office either physically or via email, or SMS the required information to the details below to provide authorisation for your child to be picked up by the additional emergency contacts abovementioned.

	Blacktown	Gिरraween	Killarney Vale
Email	growblacktown@gmail.com	growgirraween@gmail.com	growkillarneyvale@gmail.com
Mobile	0425 152 280	0422 091 214	N/A